



THE UNIVERSITY OF THE THIRD AGE

U3A HERVEY BAY INC

COVID-19 SAFE PLAN

NECESSARY CONTROLS REQUIRED FOR RETURN TO FACE-TO-FACE CLASSES TO MINIMIZE COVID-19 RISK LEVEL FOR MEMBERS

- It is imperative that a record of class attendees and their contact details be kept by Tutors and lodged with Membership Secretary of U3A Hervey Bay at the end of each week. Email Helen Preston: u3ahbaccts@gmail.com
- Social-distancing requirements should be adhered to, ie. 1.5 metres apart
- 4 sq metres per person be provided when indoors
- Ensure any shared equipment is wiped with sanitizer wipes before and after use
- Books for Book Club use are to be wiped with sanitizer wipes prior to distribution and on return
- Classes held at USC room B208.1 are limited to 15
- Hand sanitizer will be available and use by members is encouraged .

The above plan contains the necessary controls and conditions to minimise the likelihood and consequence of infection and transmission of COVID-19.

It specifically relates to the resumption of face-to-face classes.

The U3A Hervey Bay Committee's objective is to provide and maintain a healthy, safe and virus-free environment for our members.

Content of the Plan has been sourced from Qld Government, Qld Health Authorities, USC and U3A Network Qld.

The Plan has been authorised by the Committee at the meeting held on 19 June 2020 and will be updated as required.

L. Quince

President, U3A Hervey Bay Inc.